



Xavier Outside School Hours Care

Xavier Catholic Primary School
271 Forrest Rd Hilbert 6112
Phone: 9391 7016 Mobile: 043 169 0277
Email: xavier.oshc@cathednet.wa.edu.au
Service Approval SE-00012506



JULY 2017 VACATION CARE - INFORMATION FOR FAMILIES

Program Aims

This program is available to school aged children from 4 -12 years.

It has been developed to ensure that children in early to middle childhood have access to age appropriate recreational experiences that promotes challenge, social engagement as well as opportunities to engage with the community around them.

Program Development

The program will follow the Early Years Learning Framework (EYLF) & My Time Our Place (MTO) Curriculums and will comply with the National Quality Framework as well as the Education and Care National Regulations and Act.

Programs will be developed in consultation with children and families attending the programs and will be based on children's interests. Feedback to families will be by everyday communication, Weekly Curriculum's book, Children and Parents Noticeboard and through the Seesaw App.

Policy Extracts

Fees

\$65 per child per day Covers the cost of Afternoon Tea, Excursions/Incursions (venue entry fees and transport costs)

Please choose carefully as once a place is booked payment is required whether a child attends or not.

** Please also note fees will be invoiced on Monday 10th July 17 for the first week (with CCB & CCR payments deducted) and on Monday 17th July 17 for the second week. All fees are payable by Monday 24th July 17 unless arrangements have been made with the Supervising Officer, Lyn Baxter**

Transport/Excursions Policy

An excursion plan/risk assessment is completed for each excursion. Educator to child ratio will be 1:10 unless an excursion warrants a higher ratio. Children can only attend an excursion if written permission is obtained from the child's parent/guardian. A list of children and their emergency contact details are taken on the excursion. A fully equipped first aid kit is taken on excursions. Parents/guardians are requested not to send their child on an excursion if they display any signs of being unwell.

Written authorisation by a parent/guardian is required before a child can be transported in a vehicle. Travelling by bus children are required to remain seated at all times and to use seatbelts if they are fitted. To ensure adequate supervision of children staff to child ratio's will be maintained when travelling in vehicles, during movement to and from vehicles and when travelling by foot. The educator in charge will be aware of breakdown, accident or other emergency procedures.

Our commitment to Sustainability

We recognise our responsibility to protect and preserve the environment and to foster in children an ongoing commitment to caring for the world in which we live. We ask all parents, educators and children to recognise and practice sustainability practices at all given opportunities, for their healthy growth and well being, for the protection and care of the environment and in order to maintain consistency and ongoing reinforcement of environmentally responsible behaviours and attitudes.

Sun Safety Policy

We follow the UV index forecast from Weatherzone which is posted on the outside noticeboard daily and on the fridge. When the UV index is 3 or above children and educators are encouraged to wear legionnaire style, bucket or broad brimmed hats that protect the face, neck and ears whenever they are outside. Sunscreen of at least SPF 30+ broad spectrum is available for children's use when the UV index is 3 or above. We are currently using Maxi Block Sunscreen Lotion SPF 50+ and True Guard Sunscreen Lotion SPF 50+. Parents are asked to supply sunscreen if a specific brand is required, this sunscreen must be at least SPF 30+.

Xavier Outside School Hours Care

Located on the grounds of Xavier Catholic Primary School in Hilbert WA

This service is part of the licensed children's services run under the Catholic Education Commission Trustees Associations WA (Inc) Provider Approval