Xavier Catholic School AGM | MINUTES

Meeting Held: 25th November 2015 | Location: Xavier Catholic School Multipurpose Hall

| Chair          | Cathie Bauer          |
| Note taker    | Ben D’Lima            |
| Start Time    | 7:03 PM               |

Attendees:

- Sr Joan Smith
- Aoife Johnson
- Pennie McIntyre
- Helen Lesniak
- Casey Finlay
- Olivia Fitzgerald
- Bronwyn Shires
- Kate Deane
- Jo Wells
- Richard D’Rozario
- Maria Martiskly
- Damien Slattery
- Kathleen Millar
- Greg Back
- Maria Bradshaw
- Karen McCagh
- Jacqueline Cullen
- Nola de Sales
- Jordan Jennings
- Jacquie Bellerby
- Silvana DeZotti
- Erika Algeri
- Lorraine Twinn

- Cathie Bauer
- Yvonne Nicholls
- Teresa Moro
- Lorna Saunders
- Danielle Shires
- Dolores Connolly
- Maureen Moore
- Brodee Reynolds
- Christine Pitman
- Valeire Chambers
- Jonathan Cox
- Jon Slee
- Steve Millar
- Janelle Boules
- Gretal Cardoz
- Fiona Cooke
- Julia Grant
- Helen Moir
- Vinnie Keynes
- Cody Paterniti
- Arlene Dique
- Kelly Giddens

- Fr Kaz Stuglik
- Bev Kelly
- Kylie Agostino
- Joe Sarsero
- Alyce Budz
- Patricia Ricupero
- Nereda Pinker
- Bonnie Perie
- Leanne Nelson
- Dylenne Creswell
- Kirsty Davies
- Sheree Namnik
- Ben D’Lima
- Lauren Hind
- Tracy Furk
- Julie Townsend
- Michelle Johnson
- Ryan Italiano
- Sue Richter
- Emma Briggs
- Kate Grljusich
- Laszlo Jakso
AGENDA ITEMS

Agenda Item 1: WELCOME | Responsible Member CATHIE BAUER

1. Cathie Bauer welcomed everyone to the 2015 Annual General Meeting, and recognized Sr Joan Smith and the Xavier School Board Executive.

Agenda Item 2: PRAYER | Responsible Member CATHIE BAUER

1. Cathie lead the prayer.

Agenda Item 3: APOLOGIES | Responsible Member BEN D’LIMA

1. Apologies were received from:

Katie Closey  Leigh Harland  Janet Carrabs  Karen McGrath
Ruth Malcman  Trish Leeder  Russell McCagh  Carlie Richins
Ashley Richins  Martin Mahony  Lisa Brooks

Agenda Item 4: CONFIRMATION OF MINUTES | Responsible Member BEN D’LIMA

1. Minutes from the previous AGM held on the 26th November 2014, were made available on the website.

2. The minutes were proposed as a correct account by Kylie Agostino, and seconded by Emma Briggs.
Damien Slattery presented the following report:

I would like to thank our Parish Priest Father Kaz, Principal Cathie Bauer and Deputy Principals Lisa Brooks and David Hamersley plus the wonderful, dedicated and committed teaching and support staff. I would like to also thank Peter Yensch who was our acting Principal who stepped into the role while Cathie was on long service leave in Term 1.

It has been a pleasure working with the school leadership team and administration staff throughout 2015. As we all can appreciate, a progressive and modern school like ours needs the continual support and guidance from a range of people within the school community and our School Board is no different, having many committed members from different walks of life who have our children’s interests at heart. They are also supported by Father Kaz, a representative from the P & F executive and the Parish Council.

Combine our wonderful learning environment for our school beginners and the Out of Hours School care it is clearly evident that we are on a winner, not only in increasing student numbers but through quality teaching at all levels.

This year it was great as we had a full complement of 6 Board members, therefore we were able to have our planned meetings each month.

Our Principal, Cathie once again has proven to provide the school with her passion, genuine and generous commitment to do what is best for Xavier each day that has seen the Out of School care flourish and become successful.

To our office staff Yvonne, Gretal and Arlene, Sister Sandra, our Groundsman Richard must be commended for the way in which you support Xavier in each of your roles. Your kindness and warmth to new and existing parents plus to our children contributes to our continued success. On a sad note I would like to thank our Bursar Yvonne Nicholls who after 7 ½ years is leaving at the end of the year. Your years of dedication have enabled the financial side of the school to run very smoothly.

I would like to thank Sue Richter for the dedicated and hard work that she does in running our School Canteen.

I would like to thank our most dedicated and loyal teachers and assistants plus our Out of School Hours care personnel led by Lyn for making this year so successful.

Father Kaz is not only a delight to have on our board, but his valuable contribution in supporting us not only spiritually, but in wisdom is second to none and the Board are indebted to what you offer and deliver to Xavier. Once again the P & F have excelled and their contribution to Xavier is nothing short of outstanding. Your ability to provide morning teas, lunch, outside catering and the many other significant days throughout the year, combined with your exceptional fund raising activities have provided Xavier with many great interaction opportunities between our school community and teaching staff. The many and varied resources that you provide Xavier to extend our children’s learning journeys are truly appreciated and meaningful.

Karen and her Executive Team and the P & F members can be proud of what you all have achieved. Your approach to also fundraise externally is also acknowledged as this not only reduces financial pressures from within our Xavier families but also showcases to others the great school community that we are blessed to have.
I would like to thank Karen McCagh who has stepped down from volunteering in our uniform shop over the last few years. Well done on a great job. I would like to welcome Maureen Moore who has stepped into the role as part of the Xavier staff.

This year saw the completion of Stage 3 of our Capital Development Plan with the new kindergarten, toilet block and extension to the administration. Now through the generous support of some of our school families and our Nature learning Playground committee we are developing a nature playground in our Early Years environment at the front of the school. Next year will see our final building project with the completion of Stage 4. This stage includes four classrooms in a teaching block beside the library, another hard court and fencing extensions on the oval.

Finally, all our Board Members, Father Kaz, Cathie our Principal, Lisa and David our Assistant Principals, Ben D’Lima as the Secretary, Martin Mahoney as the Treasurer, Russell McCagh on the Building and Grounds Committee, Kate Grijusich who has helped in a number of various roles, Jon Slee on the Marketing and Communications, Fiona Cooke the P & F executive member, and the Parish Council representatives George Tharakan and more recently Santi Lanzafame I can’t thank you enough for your support, knowledge and inspiration you have given to the board in 2015.

I would like to thank Martin and Russell who are stepping down from the School Board after having each served 4 years. Their time and input to the board has been very much appreciated.

Thank you
Jon Slee presented the following report:

1. Fees for 2016:
   a. No increase to Tuition, Building Levy, P&F Levy or Swimming
   b. Amenities increase $10 to $160, Kindy increase $5 to $80
   c. Technology increase $5 to $85
   d. Excursions increase $5 to $45
   e. Overall increase of 1.2% ($20 per year)
   f. Cost of Tuition for Valid Pension/Health Care Card Holders is $230 in 2016
   g. Direct Debit is the preferred method of payment
   h. EFTPOS is now available
   i. 3-Year-Old Kindy will be the same cost per session. Billed Annually.

2. The following tables and charts were displayed, explained and discussed:

   Fees 2016

<table>
<thead>
<tr>
<th>Sibling Discount</th>
<th>20%</th>
<th>40%</th>
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<tbody>
<tr>
<td>1st Child</td>
<td>Tuition</td>
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<td>2nd Child</td>
<td>Amenities</td>
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<td>3rd Child</td>
<td>Building Levy</td>
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<td>4th Child</td>
<td>P &amp; F Levy</td>
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<td>Kindy 2nd</td>
<td>Swimming</td>
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<tr>
<td>Kindy 3rd</td>
<td>Excursions</td>
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<tr>
<td>Kindy 4th</td>
<td>Total Yearly Fee</td>
<td>$1,645.00</td>
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   Fees 2016

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<thead>
<tr>
<th>Sibling Discount</th>
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<th>40%</th>
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<tbody>
<tr>
<td>1st Child</td>
<td>PCC/HCC Tuition Fee</td>
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<tr>
<td>2nd Child</td>
<td>Total PCC/HCC Yearly Fee</td>
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### Xavier 2015 Budget & Totals at 31 Oct 2015

#### Income

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<th>2015 Budget</th>
<th>31 Oct 2015</th>
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<tr>
<td>Federal</td>
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<td>State</td>
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<td>School Fees</td>
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<td>OSHC/Cant/Unif/3YrK</td>
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<td>Other</td>
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#### Expenditure

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<td>Staffing</td>
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<td>$294,270</td>
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<td>$52,670</td>
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**Xavier Income 2016**

- Federal Government: $2,847,600
- State Government: $847,443
- School Tuition Fees: $442,930
- Can/Uni/3YrK/OSHC: $343,000
- Other Income: $12,000

**Xavier Expenditure 2016**

- Staffing: $3,102,134
- Loans: $409,535
- Admin/Main: $324,236
- Class Supplies: $95,650
- Levies: $86,332
- Capital Exp: $85,000
- Can/Uni/3YrK/OSHC: $334,498
- Insurances: $58,000
3. Jon Slee moved that the report be accepted. This was seconded by Fiona Cooke. Passed.

4. Jon also took the opportunity to acknowledged the incredible work done by out-going Board Treasurer Martin Mahony, and out-going Finance Officer, Yvonne Nicholls.

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**Agenda Item 7: SCHOOL BOARD FOR 2016 | Responsible Member CATHIE BAUER**

1. Members retiring:
   - Martin Mahony.
   - Russell McCagh.

2. Nominations for five (5) available positions:
   - Damien Slattery (re-nominating)
   - Kate Grljusich (re-nominating)
   - Ben D’Lima (re-nominating)
   - Fiona Cooke (new nomination)
   - Kylie Agostino (new nomination)

   **Nominations were proposed by Tracey Furk & seconded by Nereda Pinker. Nominations were accepted unopposed.**

3. Current member(s) continuing:
   - Jon Slee

4. Parish Council Representative: Santi Lanzafame

5. P&F Representative: Karen McCagh

6. Ex-Officio Members:
   - Cathie Bauer – Principal
   - Fr Kaz Stuglik – Parish Priest
   - Lisa Brooks – Assistant Principal
   - David Hamersley – Assistant Principal
Cathie Bauer presented the following report:

Xavier Catholic School is a network of people - doing activities, spreading ideas and gaining knowledge - all learning from one another, depending on each other and who are explicitly linked together through your children. We pride ourselves on treating everyone with dignity and respect as stated in our vision:

*The Xavier School Community is committed to nurturing and enhancing the faith and learning journey of each individual member.*

In the difficult and changing times of today, where there are many pressures on your families, our School, and the Catholic Church, we continue to motivate, encourage and inspire each other to live out our Catholic faith through the wonderful Sacramental life of the Church. Thank you for believing in what we do, working with us and trusting us with the whole education of your most precious children.

In 2016 the school will have over 400 students from pre-kindergarten to Year 6 with double stream to Year 3 and including a single stream 4 to 6 as well as a combined Year 4/5 class. This will mean a total of 14 classes with 43 staff members. Xavier Catholic School continues to go from strength to strength however not only in enrolments but also in reputation as a family-friendly, caring and supportive school with inclusive practices and positive behaviour support.

As we develop into a DOUBLE STREAM school it has become necessary for us to add an additional faction to our sporting teams. After due process, the School Board has chosen DOMINICA on ice blue for the fourth Xavier school faction. Sister Dominica was the Principal at St Francis Xavier school on Third Road in Armadale from 1963 – 1966 and the final Sister of Mercy principal prior to the transfer to the Loreto Sisters in 1967. I am so pleased that Sister Dominica (who has reverted to her Baptismal Name Sister Joan Smith) could be here with us this evening as we officially launch our new faction for the start of the 2016 school year. A huge thank you to Kate Grljusich for her assistance on organising the new faction banners. Now that we are no longer single stream we will also be joining the South East regional Double Stream Catholic Interschool competition from 2016 with St Emilie’s, Cannongvale; St Joseph’s, Queen’s Park; Sacred Heart, Thornlie; Notre Dame, Cloverdale; and St Munchin’s, Gosnells.

Our academic results have demonstrated an improvement across the years as in March this year Xavier Catholic School was identified by The Australian Curriculum, Assessment and Reporting Authority (ACARA) as having above average NAPLAN gains compared to schools with similar students. This gain is deemed to be statistically significant and worthy of highlighting and acknowledgement having been noted on the Catholic Education WA and MySchool Websites.

Our 3-Year-Old Kindergarten has once again been highly sort after with a full day offered in 2015 and has strong numbers for next year. The Mums and Bubs playgroup for 0 to 3 year olds along with their parent/guardian operates in the school for all families who wish to enjoy a fun and relaxed opportunity to interact with their child whilst learning from and supporting each other. We continue to thank Amanda Bowen for her encouragement and support of this valuable family service that operates on Thursdays 9 – 11am in our kindergarten building.

Outside School Hours Care continues to grow and provide a service that is high in demand and regard with capacity numbers on some afternoons each week. Earlier this year, the Education and Care Regulatory Unit (ECRU) assessed our OSHC Centre over three days awarding a ‘MET’ rating for all the domains of the National Quality Standard. I thank Lyn Baxter as the Supervising Officer along with all the staff of our Outside School Hours Care for their dedication and management of the children.
This year saw the completion of Stage 3 of our Capital Development Plan with the new Kindergarten, toilet block and extension to the administration. Now, through the generous support of some of our school families and our Playground Committee we are developing a Nature Playground in our Early Years environment in the front of the school. It is envisaged that the major works to construct the new Nature Playground will occur during the summer school break. You are able to see on the board to my left a DRAFT plan of some of the ideas we may start with.

Next year will see our final building project with the completion of Stage 4 completed for the start of the 2017 school year. This stage includes four classrooms in a teaching block beside the Library, another hard court and fencing extension on the senior oval. We just heard officially this week that we have been approved to receive an Australian Government Grant of $600,000 to assist with the construction of Stage 4.

Our Support programs have gone from strength to strength during 2015. I believe very strongly in the Reading Recovery program at Xavier School and have seen its value increase immensely over the last six years. Mrs. Lisa Brooks has led the charge forward alone over the past three years however I believe in the positive effects of this program so much that this year we have supported an additional Teacher in Training in Reading Recovery, Mrs. Helen Moir. The financial investment in having the equivalent of a full time Reading Recovery teacher at Xavier is far outweighed by the enormous influence two highly experienced teachers have on the results for our beginning readers who would normally struggle to keep up with their same age peers if not for this intensive intervention.

The outcomes for the children who receive RR are many but here are just the most important:

- Making greater progress with both reading and writing than in conventional ways.
- Learning the connection between words.
- Developing much greater confidence and become more independent learners.
- Learning many important strategies to assist them with their reading and writing in the classroom.
- Developing good home reading habits.

Reading Recovery at Xavier gives double the number of children a vital boost in literacy, so that they are able to cope better in the classroom. Lisa Brooks and Helen Moir have high but fair expectations for the Reading Recovery students that aids in their success.

In numeracy we also continued the Extending Mathematical Understanding (EMU) program – a second wave intervention program that looks at the children’s mathematical development so as to identify those at greatest risk in Years 2 and 1 who join in the EMU intervention group. Casey Finlay coordinated and implemented this program as the EMU specialist again this year along with David Hamersley who has now also been trained as an EMU teacher to support more students in the junior years and to ensure the best possible learning outcomes for our students.

The Speech and Language Intervention partnership programme we have had with Curtin University Speech Pathology for five years has not been renewed due to the lack of available funding and our inability to support the financial running of the programme alone. We are currently investigating the possibility of local wrap-around services that may be able to more readily support the increasing referral needs of our families to outside intervention services.

Our Enrichment Program continued this year run by Dave Hamersley. The aim of which is to challenge selected students, who are generally working above the class level, with specific projects that can expand their creativity and build upon their academic knowledge base. We plan to continue and broaden this program next
year. All our students do their best and we are always proud to hear of their ongoing achievements into the future.

In 2016 we will be sending two of our teachers, Brodee Reynolds and Jonathan Cox to learn more about John Hattie's Visible Learning and how to further maximise achievement in our school. Visible Learning is a way of teaching from evidence-based research into what actually works in schools to improve learning. We will also be broadening our digital learning base with increased wireless connectivity to support additional Apple TVs, laptops and iPads.

I would like to specifically acknowledge at this time three of our Year 6 students who have received significant accolades this year. Sofie De Guzman – Academic Scholarship to Lumen Christi College. Jeffrey Farrell – Academic Scholarship to Trinity College as well as being named the Outstanding Aboriginal Male Student (Primary) in the Awards of Excellence in Catholic Aboriginal Education. Mikaela Tuhukaraina was also chosen for the WA youth State Touch Football Team currently playing in Adelaide.

If you want your children to flourish, then you need to help them grasp every opportunity that comes their way by seeing education as a partnership between home and school where everyone has equal responsibility. Students whose family contribute to the school community in a pro-active and positive way are more engaged and happier at school.

As a school community, we are truly grateful for the wonderful help received by ALL helpers and volunteers who have contributed in any way to the functioning of Xavier School in 2015. Thank you especially to team of dedicated parents who help with changing the reading books in the classrooms, those who go on excursions, and everyone who shows their support for the many other activities and functions in the school year. We truly appreciate the Volunteers in the Classroom from both school and parish who have regularly and faithfully committed themselves to supporting the students in the classrooms. Your contributions have been outstanding and the children and staff have been very blessed to have had your time and energy every week.

I would also like to acknowledge the volunteer assistance of our School Banking Coordinator, Michelle Johnson for many years and the weekly work this year of Sherelee McGregor in handling the Friday morning banking service for our school families.

The Xavier P&F play a pivotal role in the building of a positive school community. The quality of our community says a lot about who we are as a school. This is so true of our marvellous families who continually give so much. I would like to recognise especially the Executive of the P&F – Karen McCagh, Fiona Cooke, Tracy Furk and Jacquie Upton for their leadership and organisation. They are supported and helped in the great work that they do by the Class reps. We are really grateful to YOU all.

Thank you to each and every one of the members of the School Board who assisted with the financial decision-making and management of the school this year. Members of the Board work to support all children at Xavier school and their commitment and support is indicative of the family atmosphere and Catholic ethos that we engender. I would particularly like to acknowledge Martin Mahony, our School Board Treasurer, who for family and work reasons is not re-nominating for the School Board for a final two-year term. I also thank Russell McCagh for his four years on the board and the contributions he has and will continue to have towards the maintenance of the school grounds.

To Father Kaz, Helen Lesniak the Chi Rho team and the St Francis Xavier Parish community we say a huge thank you for your ongoing pastoral support. I think we can safely say, that Xavier Catholic School is truly the
Parish School of Saint Francis Xavier, Armadale even as other Catholic Schools grow up in our area – none are as close as we are to the heart of our parish community.

Throughout the past year my understanding of leadership has grown as I have worked with the staff on many complex issues and challenges across our school. The challenges that families and school face are increasing and as a school we are taking on a much bigger role in providing other services. It is particularly at these times when we appreciate the expertise of Sister Sandra who has continued to support staff, students and families with their wellbeing.

I believe our community should be justifiably proud of the work that is being undertaken on your behalf at Xavier. We really do have much to celebrate as a school community. The credit for this belongs to every staff member in our school who has a direct and profound positive impact in the lives of your children on a daily basis. As dedicated educators, they put the students first every day. We know that fostering trusting relationships between adults and students is the most effective way to improve school safety. We work together to build a positive school climate, create supportive environments, open doors, and invite the community into our school. We provide clearly communicated rules, values, and expectations that support everyone feeling safe and secure. We have really effective staff members in our Xavier village who support each other, share strategies and encourage the collaboration of ideas.

I would like to take this opportunity to especially thank our Assistant Principals, David and Lisa for their professionalism, guidance and the knowledge that they both bring to the running of the school. Their hard work, many hours and outstanding contributions are truly appreciated as well as their support of the pastoral needs of our school community.

To Yvonne for her financial wizardry that never ceases to amaze me; to Gretal for ably maintaining the school office and trying to organise me (and this year she has managed me very well!) to Richard for his never failing ability to try anything once to fix something and save the school money; to Sue Richter for maintaining our school canteen; to Arlene for her quiet and helpful day a week in the school office; and to our new Uniform Shop Manager, Maureen Moore – to ALL of you I say a BIG THANKS.

Changes are a part of our everyday lives – some big and some small. We all see change differently and for some it can be quite concerning. It is how we handle the changes that distinguish us. Whatever happens we need to be open to the possibilities that change is positive and meant to be what is happening right now. Rest assured that the Xavier community will not only continue to grow in size but also in collaboration, skill and understanding of each other as we journey in partnership with our families for the best possible opportunities we can provide. For various reasons there are times when staff members make a decision to move on from one place to another. This is an opportunity for us as a school to grow and develop as we attract new quality staff members to our wonderful learning community.

Moving on at the end of the year:
Christine Pitman – 1 Jan 2008 = 8 years
Yvonne Nicholls – 9 June 2008 = 7 ½ years
Maria Bradshaw – 15 April 2011 = 4 ½ years
Katie Closey – 4 July 2014 = 1 ½ years
Nola De Sales – 1 Jan 2015 = 1 year
Rosalba Ranieri – 7 Nov 2014 = 1 year
Arlene Dique – 16 March 2015 = ¾ year

Wish them every success in their future endeavours.
Before I announce the staff for 2016 I would like to remind our families that EVERY staff member is here for your children. Building a community needs the immense support of each other. Sometimes we lose sight of the big picture by looking only at ourselves and our own challenges. We need to see the different gifts of each member as a blessing. We need to delight in difference and be informed by it, so that the richness and diversity in us all is unified. WE understand that everything doesn’t always go as planned - it is our human nature – but WE ARE HERE for YOUR children – we care about each one – their safety, happiness and well-being and we want the best for them too just as you do.

Class composition will be based on academic, social, emotional and behavioural indicators of each student to support where they will work best with which other students and teacher. Classes will also as much as possible have gender, cultural and ethnic balance as well as inclusivity of difference. It is important that parents/guardians allow the Principal and teachers who have the experience, knowledge and expertise to decide what class grouping is best for each child.

Every teacher brings their own uniqueness to the classroom and it is this diversity that assists your children to be the best people they can be. All teachers are hard-working and dedicated so please let your children grow, develop and build resilience for the many times in their life when they will have to adjust to change.

Wishing you and your family every blessing for a wonderful completion of the school year; a very holy and blessed Christmas and safety in God’s hands wherever you may be going.

Cathie announced the staff for 2016

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**Agenda Item 9: P&F EXECUTIVE COMMITTEE 2016 | Responsible Member CATHIE BAUER**

1. The following members were elected to the Executive Committee of the P&F for 2015:
   - Karen McCagh – President
   - Kate Deane – Vice-President
   - Jacqui Upton – Treasurer
   - Tracy Furk – Secretary

2. Class Representatives for 2016 are to be finalized once classes are announced for 2016.
Karen McCagh presented the following report:

Whilst reflecting on the 2015 P&F Year, I realised just how busy it has been, what an amazing effort our committee provides and how much support we receive.

We had a cracking start to 2015. The P&F catered morning tea and lunch for 40 staff at a PD day the Thursday before we even commenced school. In the first week we once again had our ‘Welcome Back Movie Night’, this year it was a joint financial effort with the Xavier School Board and we would like to express our thanks to them for this assistance. It was a fantastic evening, with many new families attending and the movie ‘How to Train a Dragon 2’ being enjoyed by all (even the ones who got a little wet from the sprinklers).

We were also invited and catered for a morning tea function at the Opening of St John Bosco College in February, enjoyed our first Mum’s Movie Night in March and organised our Easter celebrations in April – this was all in Term 1.

Term 2 saw the P&F expand on our fundraising efforts with our exclusive Mother’s Day Morning Tea, MD Raffles and Gift shop. There was lots of baking, gift wrapping, setting up, cleaning up, washing up, morning tea’s, buying, selling and let’s not forget, modelling involved!!

Although the Xavier Winter Market seemed quieter than last year, it was wonderful to have ex-Xavier students Bridgette and Breanna return and keep the kids entertained with their face painting abilities. This is a great community building event that is very well supported by Fr Kaz and our Parish. It was lovely to have this recognised and acknowledged when we received a beautiful appreciation letter commending our school and community from one of the stall holders.

Term 3 – a somewhat quieter term?!?! This Term we organised our first Wine and Cheese night, assisted the school and parish with morning tea preparations for First Holy Communion and Confirmation, celebrated Father’s day with our annual FD breakfast, raffles and Dad’s gift shop, supplied food and beverages at the school Faction Sports Carnival and also our final Interschool Athletics carnival to be held at Xavier.

We have a lot of individuals and family owned business that show amazing support to our school, one I would like to Thank in particular is Michelle Pardini and Getaway Outdoors Kelmscott– not only for another donation to the Father’s Day raffles but it would seem two Waeco Esky’s on wheels (which we still have no invoice) and often coming to our rescue with extra shade tents, rain covers and just her general knowledge, assistance and repairing of property when things get damaged.

Term 4 – The Obstacle Fun Run which was a huge success with lots of fun had by students, teachers and attending parents. Students were outside getting active and having a great time doing it. A couple of our very dedicated P&F members catered an Appreciation lunch for our Teachers and Staff celebrating world Teachers day. Providing a very relaxing, delicious lunch that was no doubt, enjoyed by all.

We have various fundraisers to help with resources beyond the school’s budget and whilst it is an important part and role of the P&F, we are just not about fundraising. We are all here for the same reasons and that is for the benefit of our children, to build relationships, to be involved in our school, to use our time, skills and services as well as have a successful fundraising year (with our coffee’s and social outings being an added bonus, of course).

We have had some very significant Community Involvement Projects in 2015. The first being jointly funded with the City of Armadale and that was the Safe4Kids Protective Behaviours workshop. This involved the whole school
community; staff, students and parents coming together to discuss child protection, education specifically designed as a preventative measure to combat child abuse.

The second was the recent ‘Just Say No’ drug and alcohol prevention presentation from Jade Lewis. This is a biannually funded presentation funded by the P&F and is well received by all students from Year 4 – 6, it provides the children knowledge, confidence and strategies to effectively “Say No’ to drugs and alcohol prior to commencing High School.

We also approved funding for an initiative to increase family reading with the purchase of ‘Home’ reading packs for our pre-primary classes and our monthly Coffee and Chat mornings continued throughout 2015.

Last weekend quite a few of us attended our end of year Pizza Night – which is very kindly hosted by Paul and Fiona (P&F) Cooke at their beautiful home. This event is a casual Thank you and celebration of the year’s hard work and successes.

It is with a little bit of sadness that I advise you all that Fiona is stepping down as VP next year due to other commitments but she will remain on as a class representative. Fiona’s efforts throughout the year have been amazing and I know we all wish to thank her for her tireless efforts. Thanks Fi.

Obviously we will have a new VP, so I would like to welcome Kate Deane onto the Executive. I’m pretty sure Kate will be a just as valuable a contributor and her culinary skills, especially, will be greatly enjoyed…

Personally, I wish to thank the other members of the P&F Executive, Tracy (“Secretary”) and Jacqui (Treasurer) whom I have had many a late night email or messages to and from, Thank You ladies, your help and support to myself is immeasurable. I have been absent from a fair few of the organised fundraising activities this year, for various reasons, and the Executive have soldiered on nicely with the support of the committee.

The role of the Executive Committee is to aide and oversee the functions of the P&F, we all have our individual roles but choose to act as a collective united group. As a group we can only achieve our P&F goals with the assistance of all our class representatives and the support of our school families. It is through this amazing dedication that we can build on the Xavier Catholic School’s warmth and community spirit and for this we are very grateful.

I would like to close by saying that I am very thankful for everyone's participation this year. I am really pleased with the constant turnout for meetings, fundraisers and school commitments. It is great to see everyone doing their bit to help when they can and just support our P&F in general.
Jacqueline Cullen presented the following report:

WOW I can fairly say that it has been another hectic but successful year for the Xavier Catholic School Parents and Friends Association.

As Karen, has/will mention we have again managed to hold a number of very successful fundraising and supportive events for the school throughout the 2015 year.

With many of our fundraising efforts being so well supported by the school community we are able to keep our expenses down and maximise our fundraising profits.

Some of the very successful fundraising events for the 2015 year include the following:

- Teachers Lunch (which was before the school year even started) $600.00
- John Bosco Function $2,250.00
- Easter - Including Raffles & Bouncy Egg Sales $1,701.80
- Mother’s Day - Including Raffles, Gift Stall & Elegant Tea $3,100.00
- Father’s Day – Including Raffles, Gift Stall & Breakfast $1,557.00
- Xavier School Sports Faction Carnival $631.00
- Xavier Inter-School Sports Carnival $498.00
- Xavier School Fun/Obstacle Course Run

NOTE: Figures are approximate based on incoming receipts and outgoing expenses.

Some of our notable monetary outgoings are as follows:

- New Xavier Adventure Playground $10,000.00
- 2 X Outdoor Gazebo’s $700.00
- Portable Esky’s for sports events etc $602.50
- Protective Behaviours Seminars
- PFFWA Membership $1,137.15
- Jade Lewis $687.50

With Xavier slowly moving to double stream it is important to mention that although the amount of levies being received are increasing, the amount being requested also increases. Therefore, each request is carefully considered for not only its value per child but the potential outcome value. In 2015 P&F levies have helped deliver support to the school this year by supporting the Xavier Adventure Playground, Protective Behaviours Seminar and Jade Lewis Seminar just to name a few. There has also been supplementary sporting equipment and the purchase of reading materials for Xavier Early Education for 2016. We look forward to supporting the Edudance Program with the P&F Levies in 2016.

I would like to acknowledge the smaller and lesser known contributions that are quite often are overshadowed by the bigger efforts. For example, the ongoing contributions from the school banking commission and sale of poncho’s via the uniform shop. These small amounts although small still add to our fundraising efforts and it is important to
note that it all helps. So thank you to those who continue to collect the kids school banking money on a Friday morning, come rain, hail or shine, and the sale of the poncho’s via the uniform shop, your efforts are greatly appreciated.

It is important to note that without the huge generosity of many Xavier families donating their support in the form of time, effort, supplies, monetary and sponsorship support, many of these events wouldn’t be anywhere near the success that we have been very fortunate to have so far. It is the extreme dedication and determination of a number of P&F members behind the scenes chasing sponsorship, donations and monetary support from Local and Xavier School Family businesses that provide us with the ability to give as much money as possible back into the school community.

I would like to thank many of these families and businesses in kind but in doing so it would take too long and I am afraid that I would unfortunately leave some out. Therefore, on behalf of the Xavier School P&F and school community I would like to say a huge thank you to those businesses and families and look forward to your continued support in 2016.

Current Bank Balance $19,488.34
P&F Levies $10,434.06
Available Funds $29,922.40

Agenda Item 12: FINAL PRAYER | Responsible Member FR KAZ STUGLIK
Father Kaz led the meeting in prayer.