



**Xavier Catholic School**  
271 Forrest Road  
HILBERT 6112

# Direct Debit Request

NEW/AMENDMENT  
(delete one)

Request and Authority to debit the account named below to pay  
**Xavier Catholic School**

**Request and Authority to debit**

Your Surname or company name \_\_\_\_\_

Your Given names or ABN/ARBN \_\_\_\_\_ “you”

request and authorise **Xavier Catholic School User ID 375220** to arrange, through its own financial institution, a debit to your nominated account any amount **Xavier Catholic School**, has deemed payable by *you*.

This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from *your* account held at the financial institution you have nominated below and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.

**Insert the name and address of financial institution at which account is held**

Financial institution name \_\_\_\_\_

Address

\_\_\_\_\_  
\_\_\_\_\_

**Insert details of account to be debited**

Name/s on account \_\_\_\_\_

BSB number (Must be 6 Digits)      |\_|\_|\_|\_|\_| - |\_|\_|\_|\_|\_|

Account number      |\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|

**Frequency of Debits**

Agreed amount (      ). The first debit may be made on \_\_\_/\_\_\_/\_\_\_ and at Once off/weekly/fortnightly/monthly/quarterly/half yearly, with the Final Payment Date \_\_\_/\_\_\_/\_\_\_ (optional)

**Acknowledgment**

By *signing* and/or providing us with a **valid instruction** in respect to *your* Direct Debit Request, you have understood and agreed to the terms and conditions governing the debit arrangements between you and **Xavier Catholic School** as set out in this Request and in your Direct Debit Request Service Agreement.

**Insert your signature and address**

Signature \_\_\_\_\_

(If signing for a company, sign and print full name and capacity for signing eg. director)

Address \_\_\_\_\_

\_\_\_\_\_

Date      \_\_\_ / \_\_\_ / \_\_\_

FAMILY CODE \_\_\_\_\_ Processed by : \_\_\_\_\_ Checked by: \_\_\_\_\_